

# Warehouse Supervisor with AZ Licence

Full Time, Supervisor

Trenton, ON, CA

**Salary Range:** \$25.00 To \$28.00 Hourly

Employer-paid Benefits: Health, dental, critical illness, life insurance; HSA; EAP

## Warehouse Supervisor - Trenton ON

Capital Movers & Storage in Trenton, ON is looking for a motivated individual to join our team as a full time Warehouse Supervisor. Moving industry experience is required and candidates must have a valid AZ License. The position involves physical activity, teamwork, leadership, accountability, and problem solving. Hours may vary and run longer during peak season; standard hours are 8AM-5PM, Monday - Friday; overtime as necessary. Consistent attendance and punctuality are required to ensure success with this position.

### Responsibilities and Duties

- Manage the inventory of household goods as well as general freight.
- Verifies and keeps records on incoming and outgoing shipments of household goods and freight.
- Ensures shipping documents are signed and completed for appropriate staff to process.
- Proper security and protection of all goods received into warehouse (pad wrap, labelling for identification, consolidation, etc.)
- Organize household shipments for storage in warehouses.
- Ensures access to the warehouse is controlled at all times.
- May direct others with incoming and outgoing shipments.
- Operate forklift and power jacks.
- Inspect and perform maintenance of forklifts and power jacks.
- Perform housekeeping duties to ensure a clean and safe work area.
- Ensure adherence to Company Policies and Procedures.
- Responsible for snow removal on walkways and receiving areas.
- Move trailers and scale trucks when necessary.
- Load and unload trucks at residence when required.
- Deliver general freight on occasion
- Ensure trucks/trailers are remain current on safety inspection dates
- Inspect fire extinguishers monthly
- Plow snow and shovel walkways as required
- Maintain an overall safe work environment; observe all OHS policies and procedures

## Requirements

- Valid AZ licence with satisfactory driving record and CVOR
- *Satisfactory CPIC result upon offer*
- Moving Industry experience, minimum two (2) years
- Comfort with learning new software/technology as required
- Capable of lifting up to 75 pounds
- Forklift Experience - preferred
- Warehouse experience - preferred

Please visit [www.pleasemoveme.ca](http://www.pleasemoveme.ca) to learn more about Capital Movers & Storage. To apply, please submit your resume and cover letter to [hr@walkerscapitalgroup.ca](mailto:hr@walkerscapitalgroup.ca) indicating posting title in the subject line.

*Walker's/Capital Group of Companies Limited welcomes and encourages applications from people with disabilities. Accommodations are available on request for candidates taking part in all aspects of the selection process. Questions regarding the same may be made to [aca@walkerscapitalgroup.ca](mailto:aca@walkerscapitalgroup.ca).*